

## **South Texas College Title IX Formal Complaint Form**

Title IX of the Education Amendments of 1972 (20 U.S.C. 1681) is a federal law that prohibits discrimination on the basis of sex of students and employees of educational institutions which receive federal financial assistance.

In order to properly submit the Title IX Formal Complaint Form (the "Formal Complaint"), you must: (1) complete and sign the Formal Complaint, and (2) submit it to the Title IX Coordinator by email, mail, or hand delivery. The Formal Complaint Form is required to initiate the formal resolution process, including an investigation, hearing, and/or informal resolution. The Title IX Coordinator will confirm in writing that your Formal Complaint has been submitted.

Todd C. Nelson, MBA, JD  
Contracts & Regulatory Resources Officer  
Title IX and 504 Coordinator  
Pecan Campus - N 150  
McAllen, Texas 78501  
956-872-4664  
[TitleIX@southtexascollege.edu](mailto:TitleIX@southtexascollege.edu)

### **Complaint Information**

Complainant Name

Complainant Position or Title (If Applicable)

Complainant Email

Complainant Phone Number

Alleged Nature (Alleged Misconduct)

Location (Campus/Building/Room Number)

**Respondent Information (If Known)**

Respondent Name \_\_\_\_\_

Respondent Email \_\_\_\_\_

**Witnesses (If Any)**

**Remedy (Outcome Desired)**

**Complaint Certification**

I request that the College conduct an investigation into the allegations of sexual harassment described above. I certify that this information is true and correct to the best of my actual knowledge.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Employee/Student A# \_\_\_\_\_

Title IX Coordinator Signature \_\_\_\_\_

Date \_\_\_\_\_